

Enrollment Form

(Please fill in information completely)

Child's Name _____
Birth Date _____ Sex: M F
Age as of Sept. 1, 2019 _____
Mother's Name _____
Mother's Cell Number _____
Father's Name _____
Father's Cell Number _____
Address _____
City/State/ZIP _____
E-mail _____

Check each item that applies to you:

- Church Member
- Current Student
- Sibling of Current Student
- Former Student
- Sibling of Former Student

For the good of the children and the well-being of the school, certain minimum class sizes must be achieved. We will announce which classes will be offered based on registration.

I wish to register my child for (please check one):

- Toddlers (T/Th) 12-23 mos.
- 2-Year Olds (M/W/F)
- 2-Year Olds (T/Th)
- 2-Year Olds (M-F)
- 3-Year Olds (M/W/F)
- 3-Year Olds (T/Th)
- 3-Year Olds (M-F)
- 4-Year Olds (M-F)
- Bridge (M-F)

Second Choice (required): _____

Parent Signature: _____

NOTE: All Toddlers through 3's MUST provide a second class choice above.

**\$100 non-refundable fee due with registration.
Supply Fee of 1 month's tuition due 6/3/19
ACH Form must be included.**



The teachers and staff create an environment that has allowed my children to develop and have fun at the same time. We have enjoyed our time at the EEC and highly recommend the school.

- An EEC Family



First Presbyterian Church EARLY EDUCATION CENTER

Mindy Samples, Director

**2019-2020
Day School
Registration**



First Presbyterian Church
Inspiring Disciples...
Engaging the World

1000 Penn Street Fort Worth, TX 76102
817-335-1231 www.fpcfww.org/eec

Revised February 2019

Welcome to the EEC

We are a NAEYC accredited, play-based early learning center. Our mission is to offer a developmentally appropriate educational experience for young children. We seek to help each student develop to the best of their ability.

Our program provides daily opportunities for gross and fine motor development, language development, social/emotional development, and cognitive development. We teach the whole child!

What does it mean to be NAEYC accredited?

The National Association for the Education of Young Children (NAEYC) is the oldest, most prestigious accreditation agency in the United States. NAEYC sets the gold standard for early childhood education. The EEC follows NAEYC's high standards for program quality, health and safety practices, teacher qualifications, and community involvement.



How To Register

CURRENT STUDENTS:

Please complete the registration form, attach the enrollment fee and return the form to the registration box inside the school office or mail to EEC at 1000 Penn Street, Fort Worth, TX 76102.

NEW REGISTRATIONS (By Mail Only):

Postmarked no earlier than February 25, 2019

Monthly Tuition

	<u>Church Member</u>	<u>Non-Church</u>
2 Days	168.69	187.43
3 Days	253.26	281.40
5 Days	415.80	462.00
Bridge	426.19	473.55
FT Bridge	198.00	220.00

Drafted by ACH

Registration Fee

A non-refundable enrollment fee of \$100 is due with the registration form.

Supply Fee

A supply fee of one month's tuition is due on June 3, 2019. Your child's spot will not be held past June 3 without the supply fee payment.

Bridge Supply Curriculum Fee	\$500
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PLEASE NOTE:

In the event of lack of space in any class, ALL registration materials will be processed in the order they are received.



Questions?

Please call Mindy Samples, the School Director, at 817.335.1231.

EEC Online

Keep up with us online (in addition to print communications) at www.fpcf.org/eec and on Facebook* at www.facebook.com/groups/FPCFWDaySchool.

**This is a closed group and requires approval to become a member.*

Scholarships

Limited scholarships are available. See Mindy Samples, the School Director, for a scholarship application.

Teacher & Classmate Placement Requests

We do not honor specific teacher or classmate placement requests from parents, but we do consider all information (age, gender, personality, skill levels, relationships) when placing your child in his/her best learning environment.



Authorization Agreement for Automatic Withdrawals (Debits)

Payments:

Amounts which are due in the Early Education Center must be made by ACH. This document authorizes the ACH withdrawals, which will occur on:

- the first business day of each month, August – April, for Day School
- the 20th of each month for Extended Care
- each Monday for Full-Time Care

I hereby authorize First Presbyterian Church, to debit my _____ checking or _____ savings (select one) account for the specific purpose of obtaining funds that are owed as a result of services that we have used from First Presbyterian Church Early Education Center, and if necessary to initiate credit entries and adjustments for any debit entries in error.

Financial Information:

Bank Name: _____

Bank City: _____ State: _____ Zip: _____

Routing (ABA) Number: _____

Account Number: _____

I understand that if I change banking relationships or leave the Early Education Center, I must provide 10 days written notification to First Presbyterian Church of Fort Worth in order to cancel this ACH transaction.

Parent's Name: _____

Signature: _____

Date: _____

Please attach a voided check here.